

## Rules and Regulations for Graduate Studies at Maejo University

### Study period

Doctoral degree takes no more than 6 academic years to study.

Master's degree takes no more than 5 academic years to study.

### Appointment of advisor

Doctoral degrees and master's degrees must request the appointment of an advisor and submit an educational plan within 3 regular semesters that students register to study.

### English language exam

The Graduate Studies Department will accept the following comparable English Proficiency Tests and their corresponding scores

(a) TOEFL ITP	at least 480
(b) TOEFL iBT	at least 50
(c) IELTS	at least 5.0
(d) MJU-TEP	at least 50
(e) CU-TEP	at least 50
(f) CMU-eTEGS	at least 45

(English Proficiency Tests Certificate is valid for 2 years.

### **Doctoral degree**

In the case of doctoral students who are unable to submit documents showing English language test results according to the university criteria together with documents for application for study. The results of passing the examination according to the specified criteria must be submitted to the Graduate Studies Department within 3 regular semesters from the first semester of study. Otherwise, student status will be terminated.

### **Master's degree**

Students must be passed within 2 regular semesters from the first semester of study. Otherwise, student status will be terminated.

**Qualification examination (Doctoral degree students only)**

Must pass the exam within 4 regular semesters starting from the first semester that students register to study. In the case of fail the exam for the first time, students have the right to retake the exam one more time, which must be completed within 1 next regular semester from the first exam. Otherwise, student status will be terminated.

**Comprehensive examination**

Master's degree Plan B must pass the exam within 4 regular semesters starting from the first semester that students register to study. In the case of fail the exam for the first time, students have the right to retake the exam one more time within 120 days after the first exam date. Otherwise, student status will be terminated.

**Note:** For Doctoral Degree, Type 1 and Type 2 / Master's Degree, Plan A, Type A 1 and Plan A, Type A 2, The comprehensive examination must be in accordance with the conditions and criteria of the program which the students belong.

- Doctoral degrees must pass the exam within 6 regular semesters.
- Master's degree must be passed within 4 regular semesters.

starting from the first semester that the students register for study.

**Proposing a Dissertation/Thesis/Independent studies proposal**

Students must submit a dissertation/thesis/independent study outline to the Graduate Studies Department within the period as follows:

- Doctoral degree: within 5 regular semesters
- Master's degree (Thesis) within 3 regular semesters.
- Master's degree (Independent studies) within 4 regular semesters.

Starting from the first semester that students register to study and counting the semester during which the leave of study is taken or has been suspended from studies. Otherwise, student status will be terminated.

### Dissertation/Thesis/Independent Study Examination

Students can take the dissertation/thesis/independent study examination when:

- Doctoral degree, dissertation outline Approved 90 days onwards
- Master's degree (Thesis) Thesis outline Approved 45 days onwards
- Master's degree (Independent studies) Independent studies outline approved 30 days onwards

**Note:** On the final dissertation/thesis/independent study exam date, students must take the exam before the due date of the duration of study specified by the university is not less than 30 days.

For Doctoral degree, In the case of fail the exam for the first time, students have the right to retake the exam one more time within 120 days after the first exam date.

For Master's Degree, In the case of fail the exam for the first time, students have the right to retake the exam one more time within 90 days after the first exam date.

### Publication of research results for graduation according to curriculum standards

#### **Doctoral degree students**

**Doctoral Degree Type 1,** The dissertation work or part of the dissertation must be published or at least received acceptance for publication in at least 2 qualities national or international journals.

**Doctoral Degree Type 2,** The dissertation work or part of the dissertation must be published or at least received acceptance for publication in quality national or international journals

And in accordance with the conditions and criteria of the program to which the students belong.

#### **Master's degree students**

**Master's Degree Plan A Type A 1,** The thesis or part of the thesis must be published or at least accepted for publication in a quality national or international journal.

**Master's degree, Plan A, Type A 2**, the thesis or part of the thesis must be published, or at least be accepted for publication in a quality national or international journal **or** submitted to academic conference, the full paper presented was published in the conference report. (Proceedings)

**Master's Degree Plan B**, Independent Study Report or part of an independent studies report must be published in some way that can searchable.

And in accordance with the conditions and criteria of the program to which the students belong.

**Note:** National and international journals listed in the database are as follows:

- TCI Group 1 or 2.
- SCOPUS
- Web of Science (SCIE, SSCI and AHCI)
- Pubmed
- MathSciNet
- ERIC
- JSTOR
- Project Muse

**Note:** Recommendations for the benefit of students You should study the rules, regulations, announcements from the graduate study manual.

**Prepared by: Graduate Studies Department Maejo University**